

# REFUND & CANCELLATION POLICY

REVISED AUGUST 2020

**BELLY DANCE ACADEMY OF ADELAIDE** REFERRED TO HEREIN AS 'BDA'  
**240 FRANKLIN ST, ADELAIDE SA 5000**  
**DIRECTOR: NAYIMA HASSAN**

NOTE: PROMOTIONAL TERM SPECIALS AND/OR DISCOUNTS ARE STRICTLY NOT DEFERRABLE OR REFUNDABLE

- 1. REFUNDS:** A refund (less \$25 administration fee) is available if you contact BDA a minimum of seven (7) days prior to the first Monday of term commencement.
- 2. TRANSFERS:** A student transfer is available if you contact BDA within fourteen (14) days after term commencement i.e. by Monday week 3 (\$25 administration fee applies). A student transfer is not deferrable to any other term therefore classes are to be attended within the original term of enrolment by the new student.
- 3. DEFERRALS:** A full 10 class deferral is available if you contact BDA within fourteen (14) days after term commencement i.e. by Monday week 3, given that NO classes have been attended. Deferrals may only be carried over to the subsequent (next) term. BDA requires a completed DEFERRAL FORM returned to the office by due date for processing together with any applicable administration fees. *Refer to full DEFERRAL POLICY for details.*
- 4. ADMINISTRATION FEE:** A \$25 administration fee per student is charged on all refunds, deferrals and student transfers.
- 5. UNATTENDED CLASSES:** Random unattended classes may NOT be carried over to other terms, refunded, converted to stock, tickets or private lessons.

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